

FACULTY INFORMATION & POLICIES

HANDI-CAMP JULY 7-12, 2002

WONDER VALLEY CHRISTIAN CAMP
7093 W WONDER VALLEY RD
SALEM, IN 47167
(812) 883-4964

- 1.) HANDI-CAMP faculty requires no previous experience only a willing heart to serve Christ and show his love.
- 2.) Faculty age 13 or older.
- 3.) Faculty arrives Sunday, July 7 at 3:00 p.m. (slow time) and leaves Friday, July 12 at 5:00 p.m. (slow time).
- 4.) Sunday through Monday afternoon faculty receive information about schedule, activities, campers' disabilities, detailed information about individual camper, training in CPR & Choking, and have fun getting to know other faculty.
- 5.) Campers are classified as "A, B, or C." "A" campers require little assistance with personal care. "A" campers require more reminders and direction. "B" campers require more assistance than an "A" camper but are not totally dependent. "C" campers require complete assistance for personal care.
- 6.) Campers range in all ages, types of disabilities and function at different levels.
- 7.) Faculty is matched with a camper upon previous experience with person(s) having a disability, years of handi-camp experience, and willingness.
- 8.) Each faculty is assigned an individual camper for the week and is responsible for that camper the entire week.
- 9.) Faculty responsibilities include helping camper join in camp activities and learning more of Christ love.
- 10.) Faculty responsibilities *may* include assisting camper with personal care such as dressing, feeding, bathing, transferring to and from wheelchair, etc.
- 11.) Faculty children are not permitted to attend the week unless given permission by the dean prior to camp.
- 12.) Campers arrive on Monday, July 8 at 2:00 p.m. (slow time) and leave Friday, July 12 at 3:00 p.m. (slow time).
- 13.) ALL MEDICATION (over-the-counter & prescription) is to be given to the nurse upon arrival. This is for the campers' safety. Camp nurses are responsible for all campers getting their medication when they require it, therefore, faculty are responsible to see a camp nurse to take their own medication as needed.
- 14.) A camp picture is provided to each faculty at no cost.
- 15.) ALL FACULTY are to follow Wonder Valley Camp RULES:
 - a.) Each camper and faculty member will follow the schedule unless excused by the dean.
 - b.) NO ONE, faculty or campers, is permitted to leave the camp property without permission of the dean.
 - c.) The use or possession of alcohol, illegal drugs, or tobacco is prohibited. Visitors are requested to refrain from using such while on the camp property.
 - d.) Automobiles are to be locked and parked in specified areas only. Faculty who have a vehicle at camp are to turn their keys over to the dean.
 - e.) NO phones, pagers, radios, tape or CD players, video games, magazines, comic books, novels, or pets. Musical instruments are your own responsibility and not the camp's.
 - f.) With regard to clothing, modesty and decency must prevail. Tight or short shorts, bare midriff, or revealing clothing is not allowed. Shorts should have at least a 4inch inseam. Boys will be expected to wear shirts at all times except for swimming. A covering and shoes are to be worn to and from the pool. Low-cut, two piece, or French cut swimsuits must be covered by a dark T-shirt.
 - g.) Any damage to camp property will be the responsibility of those committing it.
 - h.) Respect the property of others. Stay out of other people's belongings. We do not want practical jokes that will hurt and embarrass someone or damage property.

- i.) All medicine is to be left with the camp nurse when you register. The nurse will dispense the medicine to the camper.
- j.) The telephone is to be used only with permission from the dean.

WHAT TO BRING TO HANDI-CAMP

- 1.) Comfortable clothing and shoes.
- 2.) Swimsuit, covering, & sunscreen.
- 3.) All personal toiletries: toothpaste, toothbrush, soap, deodorant, hairbrush and/or comb, shampoo, razor, shaving cream, etc...
- 4.) Bedding & Bath: pillow(s), pillow cover(s), sheets, blanket(s), wash clothes, and towels.
- 5.) Bible, paper, pen/pencil.
- 6.) Flashlight
- 7.) Camera (optional)

THIS YEARS CAMP INFORMATION

Camp will be set up a little different than in past years to better reach each of the camper's mental and physical ability to understand God's word. Devotions, memory verses, crafts, and lessons will be done as a team. Please understand that teams appear to be broken into disability classifications but are not. Most of our most physically-abled campers are divided into 2 groups upon their mental level. Our least physically-abled campers are mentally their age and thus put into a group that will meet their physical challenges and yet teach up to their mental level. Most of our campers with Down syndrome are all about the same age and mental level thus they all become a team.

This year's theme will be Faith Mountain-An Extreme Adventure with Jesus by Standard publishing. Our lessons will be focused on different bible characters and how they demonstrated their faith. We will once again plan to take an extreme adventure to the creek to enjoy God's wonder and beauty.

On the registration there are several duties that need volunteers. Some duties are in addition to your one-on-one camper responsibilities while other would be your only duty. Below is a description of each duty.

The following duties can be performed with or without one-on-one camper responsibilities and in conjunction with other listed duties.

TEAM DEVOTIONAL LEADER-Will prepare and lead team in daily themed devotion and instruct campers in activities in provided take home papers. This time is in conjunction with learning the daily memory verse. There is 1 hour combined for both activities.

TEAM MEMORY VERSE LEADER-Will create fun and appropriate ways according to the ability of team members to learn and "say" daily memory verse. Ex.: singing, word cards, saying, acting, etc) This time is in conjunction with devotional time. There is 1 hour combined for both activities.

TEAM LESSON LEADER- Will prepare and lead team in daily themed lesson. Using creativity to make the lesson alive and interesting. Use flannel graphs, hands-on crafts/activities, games, become the character, etc.... You get to be the creative one. Lesson time is 45 minutes. 4 lessons (T, W, Th, F)

TEAM CRAFT LEADER- Will set-up, instruct, and clean up provided crafts. Ideas are welcome, however, they must be provided to me and approved before June 1st so that other crafts are not ordered. Keep in mind when thinking of crafts campers cherish their crafts so they need to be durable. Craft time is 45 minutes. (T, Th, F, and possibly W)

MUSIC- Review all VBS music and choose songs for the week. Camper love to sing and dance around so there is 1 30minute period, 1 25 minute period, and 30-45 minute period at campfire. This person will also contact and provide songs to faculty willing to come and play an instrument. I will provide contact information if anyone marks instrument.

CAMPFIRE DEVOTIONS- Lead a devotion on the daily theme.

DORM PARENT- Oversee smooth operation of dorm. See that walkways are free of clutter, campers needs are met, everyone is doing their part to get all campers out on time in the mornings, see to it that faculty and campers follow rules including curfew and lights out, report problems to Dean, etc... This person(s) will also provide and read appropriate stories with Christian values at bedtime.

DORM DEVOTIONS- Prepare and give a 15-20 minute devotion related to the daily theme.

SKIT LEADER- Recruit other staff prior to camp for needed characters. (I can provide staff names and numbers if needed) Gather, set up, tear down all props, stage scenes, etc... The skits will be provided. They are the skits from the VBS curriculum. There is 20 minutes allotted for each skit (Monday – Friday)

ANY AREAS OF SPECIAL TRAINING THAT WOULD BE HELPFUL DURING TRAINING

CPR-instruct and certify if possible entire staff.

PATIENT PERSONAL HYGENE CARE- Teach how to bath “C” campers and what to watch for with “B” and “A” campers. Dos and don’ts of personal care of others. This personal will also float among the dorms to provide further one-on-one instruction to specific campers as needed during morning and bedtime routine times.

BODY MECHANICS FOR LIFTING AND TRANSFERING-Teach and train entire staff how to lift and transfer camper to decrease strain and prevent injuries to self or camper.

DECORATING- Review VBS curriculum suggestions and gather needed props, posters, wall hangings for each team meeting area (5 areas), cafeteria, Praise area, fun time area, and dorms. Buildings can be decorated inside and out. Organize so that groups of people can divide and conquer the campgrounds.

SOLICITING DONATIONS- In order for the campers to do what they do and receive what they receive donations are very important. There are different ways to do this depending on the organization or store and the items wanted donated. This may include a combination of things. Calling, asking, or taking provided letter to store and / or picking up items. Most stores/business will donate item(s) if given a specific amount needed and description of who camp is servicing. I will work closely with this person(s) to let you know what and how much of an item. Living in Massachusetts just makes it a little hard to seek donations.

The three duties listed below will not have a one-on-one camper but can be done in conjunction to other listed duties.

CAMP PHOTOGRAPHER AND VIDEO PERSON- This person needs to have some knowledge of camera and video. They will not be responsible for a camper. This is a good opportunity for someone who may be afraid to have a camper but would love to come and serve. Preferably they would have their own camera and video so they are familiar with the equipment. However, those details can be worked out.

DORM CLEANING- This person would daily clean the dorm bathrooms, collect and set out the trash, and refill toilet paper, paper towels, and soap as needed. With Diapers and other soiled trash the dorms can become a very unpleasant place to be with in a day. So remember if this isn’t your calling be sure and thank the person who is called to serve in this area.

CAMP NURSE- Must be a licensed RN. Responsibilities included checking camper’s temperature and head for lice at registration as well as receive all medications and information on medications and/or procedures. Treat and document all injuries. Prepare, pass, and document all campers’ medications/procedures. Keep and dispense faculty medication as requested by faculty. Notify Dean of any errors, missed doses, or serious injuries.

FUN TIME IDEAS/PROGRAMS- If anyone has ideas for this time please let me know as soon as possible. The time has been cut back to 1 hour to allow extra time to get ready for bed and to get campers to bed sooner.

REGISTRATION

Please fill out entire registration form and return to camp dean by June 1st.

Return to:

Angela Stephens

216 Rangeway Rd. Unit 121

Billerica, MA 01862-2016

978-362-4110 or Angie@TheStephensFamily .org

Driving Directions To Wonder Valley Camp

Take I-65 to Scottsburg. Go west toward Salem on Hwy 56 at the 60 & 56 junction continue West for 3.5 miles, Turn right on North Dog Trot Rd (by the Wonder Valley Camp sign) and go North for 1.6 miles, Turn right on County Road 300 N and go East for about 200 feet, Turn left on North Dog Trot Rd and go North for 1.5 miles, Turn left on West Wonder Valley Rd and go West for 1.7 miles to Wonder Valley Camp!

Or call Wonder Valley @ 812-883-4964